



FWJO
Far West Joint
Organisation

Notice is hereby given, in accordance with the provisions of the Local Government Act 1993 that a **FAR WEST JOINT ORGANISATION** of Wentworth Shire Council will be held in the **MCKELL ROOM, PARLIAMENT HOUSE, SYDNEY** commencing at **11:00AM**.

MARK FORBES
CHIEF EXECUTIVE OFFICER

FAR WEST JOINT ORGANISATION AGENDA

19 SEPTEMBER 2019

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- 2 PRESENT**
- 3 APOLOGIES**
- 4 DECLARATIONS OF PECUNIARY INTEREST AND CONFLICTS OF INTEREST**

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Recommendation

That the Minutes of the Far West Joint Organisation held 23 August 2019 be confirmed as circulated.



FWJO
Far West Joint
Organisation

FAR WEST JOINT ORGANISATION MINUTES

23 AUGUST 2019

PREVIOUS MINUTES

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PREVIOUS MINUTES

1 OPENING OF MEETING

The Chair opened the meeting at 10:10am

2 PRESENT**Voting Members**Mayors:

Cr Allan Purtil	Balranald Shire Council
Cr Darriea Turley	Broken Hill City Council
Bob Stewart	Central Darling Shire
Cr. Melisa Hederics (Chair)	Wentworth Shire Council

Non-Voting MembersDeputy Mayors:

Cr Marion Brown	Broken Hill City Council
Cr Tim Elstone	Wentworth Shire Council

General Managers:

Michael Kitzelmann	Balranald Shire Council
James Roncon	Broken Hill City Council
Greg Hill	Central Darling Shire
Ken Ross	Wentworth Shire Council

State Representatives:

Ashley Albury	Department of Premier and Cabinet
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Chief Executive Officer:

Mark Forbes	Far West Joint Organisation CEO
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Guests:

Michael Williams	RDA Far West
Anne Andrews	Broken Hill City Council

3 APOLOGIES

Cr Leigh Byron	Balranald Shire Council
Karen Purser	Office of Local Government
Peter Evans	Office of Local Government

Committee Resolution

That the Board notes the apologies from Cr Leigh Byron and Karen Purser,.

Moved Cr Turley, Seconded Bob Stewart

CARRIED

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**Recommendation**

That the Minutes of the Far West Joint Organisation held 2 July 2019 be confirmed as circulated.

Committee Resolution

That the Minutes of the Far West Joint Organisation held 2 July 2019 be confirmed as circulated, noting that Anne Andrews' attendance at the last meeting be included.

Moved Bob Stewart, Seconded Cr Purtill

CARRIED

5 DECLARATIONS OF PECUNIARY INTEREST AND CONFLICTS OF INTEREST

Nil

PREVIOUS MINUTES

6 REPORTS

6.1 SALARY PACKAGING AUSTRALIA PRESENTATION

File Number: RPT/19/747

Summary

Mr Adam Gilchrist, Business Development Manager, Salary Packaging Australia to present to the Board

Recommendation

Nil

PREVIOUS MINUTES

6.2 CHIEF EXECUTIVE OFFICER'S REPORT

File Number: RPT/19/745

Summary

The Chief Executive Officer's report details information pertaining to meetings attended and general information which are of public interest, and which have not been reported elsewhere in this agenda. Items of note in this report are:

1. Meetings Attended
As listed
2. Future FWJO Board / General Manager Meetings
As listed
3. Upcoming Events, Conferences and Other Meetings
As listed
4. Updates
As listed
5. Next Meetings
As listed

Recommendation

That the Board notes the information contained within the report from the Chief Executive Officer and approves the out of region travel listed in the list of upcoming events.

1 Committee Resolution

That the Board notes the information contained within the report from the Chief Executive Officer and approves the out of region travel listed in the list of upcoming events, subject to the following amendments:

1. That the meeting on 19 September 2019 commence at 11:00am;
2. That the meeting on 17 October 2019 will be a GMs meeting; and
3. That the meeting on 22 November 2019 will be a Board meeting

Moved Cr Turley, Seconded Cr Purtill

CARRIED

6.3 2018/19 DRAFT FINANCIAL STATEMENTS

File Number: RPT/19/748

Summary

Draft 2018/19 Financial Statements have been prepared for the Far West Joint Organisation, in line with applicable Accounting Standards and the Joint Organisations Supplement to Local Government Code of Accounting Practice and Financial Reporting (Update 27).

Recommendation

That the board:

- (a) Receives and notes the Draft 2018/19 Financial Statements;
- (b) Request that member Council's review the Draft 2018/19 Financial Statements and make comment (in writing) as necessary to the Far West Joint Organisation CEO on or before 5th September 2019 to enable a final set to be prepared for the 19th September 2019 full board meeting.

3 Committee Resolution

That the Board:

- (a) Receives and notes the Draft 2018/19 Financial Statements;
- (b) Request that member Council's review the Draft 2018/19 Financial Statements and make comment (in writing) as necessary to the Far West Joint Organisation CEO on or before 5th September 2019 to enable a final set to be prepared for the 19th September 2019 full board meeting.

Moved Bob Stewart, Seconded Cr Turleyl

CARRIED

6.4 FINANCIAL REVIEW - PERIOD 1 JULY 2019 TO 31 JULY 2019

File Number: RPT/19/757

Summary

Provide the Far West Joint Organisation with a Financial Review report for the period 1 July to 31 July 2019

Recommendation

That the Board receives and notes the year to date financial review report.

4 Committee Resolution

That the Board receives and notes the year to date financial review report.

Moved Cr Turley, Seconded Cr Purtill

CARRIED

6.5 DRAFT CODE OF MEETING PRACTICE

File Number: RPT/19/749

Summary

A draft Code of Meeting Practice is presented for the Board's consideration.

Recommendation

That the Board considers the draft Code of Meeting Practice, making recommendations for any amendments or determined to adopt the Code of Meeting Practice as presented.

5 Committee Resolution

That the Board considers the draft Code of Meeting Practice, making recommendations for any amendments or determined to adopt the Code of Meeting Practice as presented

Moved Cr Purtill, Seconded Bob Stewart

CARRIED

6.6 DRAFT STATEMENT OF STRATEGIC REGIONAL PRIORITIES

File Number: RPT/19/751

Summary

The Local Government (General) Amendment (Regional Joint Organisations) Regulation 2018 requires that each joint organisation prepare a short statement of strategic regional priorities and the strategies and plans required to deliver them.

Recommendation

That the board considers the draft Statement of Strategic Regional Priorities, making recommendations for suggested amendment or determines to adopt the Statement of Strategic Regional Priorities as presented.

6 Committee Resolution

That the board adopts the Statement of Strategic Regional Priorities, subject to the following:

1. That Advocacy and Leadership be included under the overarching behaviors; and
2. That the Board has the option to review and amend the document in the future

Moved Cr Turley, Seconded Cr Purtill I

CARRIED

6.7 WATER MANAGEMENT AND CLIMATE CHANGE

File Number: RPT/19/755

Summary

This report provides an update on water management and climate change activities

Recommendation

That the Board notes the Chief Executive Officer's report on water management and climate change activities

Committee Resolution

That the Board notes the Chief Executive Officer's report on water management and climate change activities

Moved Cr Turley, Seconded Cr Purtill

CARRIED

6.8 FWJO FUNDING OPPORTUNITIES

File Number: RPT/19/746

Summary

This report provides an update on funding opportunities available to the FWJO

Recommendation

That the Board notes the Chief Executive Officer's report on funding opportunities

7 Committee Resolution

That the Board notes the Chief Executive Officer's report on funding opportunities

Moved Cr Turley, Seconded Cr Purtill

CARRIED

6.9 MANAGING BOARD AGENDAS AND MINUTES

File Number: RPT/19/752

Summary

A suitable solution is required for managing FWJO agendas and minutes. Infocouncil, as the leading solution in Australia and New Zealand for managing council agendas and minutes is tabled for consideration.

Recommendation

That the Board approve the CEO to implement Infocouncil as it software solution for managing FWJO meeting agendas and minutes.

8 Committee Resolution

That the Board approve the CEO to implement Infocouncil as it software solution for managing FWJO meeting agendas and minutes

Moved Bob Stewart, Seconded Cr Turley

CARRIED

6.10 FWJO GENERAL MANAGER'S MEETING - 26 JULY 2019

File Number: RPT/19/758

Summary

A record of the FWJO General Managers held in Broken Hill on 26 July 2019 is provided.

Recommendation

That the board note the minutes of the meeting of the FWJO General Managers held on 26 July 2019.

9 Committee Resolution

That the board note the minutes of the meeting of the FWJO General Managers held on 26 July 2019

Moved Michael Kitzelmann , Seconded James Roncon

CARRIED

7 NEXT MEETING

GM's Meeting on 19 October 2019 in Sydney

8 CLOSURE

The meeting was declared closed at 12:30pm.

PREVIOUS MINUTES

6 REPORTS

6.1 CHIEF EXECUTIVE OFFICER'S REPORT

File Number: RPT/19/859

Summary

The Chief Executive Officer's report details information pertaining to meetings attended and general information which are of public interest, and which have not been reported elsewhere in this agenda. Items of note in this report are:

1. Meetings Attended
As listed
2. Future FWJO Board / General Manager Meetings
As listed
3. Upcoming Events, Conferences and Other Meetings
As listed
4. Updates
As listed
5. Other Items
(a) Ministerial Meetings and Networking

Recommendation

That the Board notes the information contained within the report from the Chief Executive Officer and approves the out of region travel listed in the list of upcoming events.

Report Detail

1. Meetings Attended

Following is a list of meetings or events attended by the Chief Executive Officer for the period 24 August – 19 September 2019

Date	Meeting	Location
29 Aug 2019	Strategic Planning Workshop – BHCC	Broken Hill
30 Aug 2019	FWJO Engineering & Transport Committee	Buronga
2 Sep 2019	Destination Outback Teleconference	Mildura
3 Sep 2019	InfoCouncil Technical Implementation	Buronga
11 Sep 2019	InfoCouncil Implementation Teleconference	Buronga
12 Sep 2019	Murray River Tourism	Buronga
13 Sep 2019	EO Network Strategic Priorities Teleconference	Buronga
19 Sep 2019	FWJO Board Meeting	Sydney

2. Future FWJO Meetings

Following is a list of upcoming FWJO meetings to be attended by the Board and / or General Managers

Date	Meeting	Location
8 Oct 2019	FWJO Tourism Project Committee	Midway Centre, Buronga
8 Oct 2019	FWJO Engineering & Transport Committee	Midway Centre, Buronga
15 Oct 2019	FWJO General Manager's Meeting	Warwick Farm,
22 Nov 2019	FWJO Board Meeting	Central Darling Shire, Wilcannia

3. Upcoming Events, Conferences and Other Meetings to be attended by CEO

- (a) Following is a list of other upcoming events, conferences or meetings, including out of region meetings where the CEO will be representing the FWJO from September – 19 22 November 2019 (as known at the time of preparing this report):

Date	Meeting	Proposed Attendees	Location
13-16 Oct 2019	LG NSW Conference	Various	Warwick Farm

4. Updates

4.1 *SEGRA – Practitioners Round Table*

Following the verbal update provided at the Board meeting on 23 August 2019, a full briefing note is attached for the Board's information.

5. Other Items

(a) Ministerial Meetings and Networking

An invitation has been sent to the following NSW Ministers and Members of Parliament to meet with members of the Board between 12:00pm and 3:00pm in the McKell Room following closure of the Board meeting:

- The Hon Gladys Berejiklian MP (Premier)
- The Hon John Barilaro MP (Deputy Premier)
- The Hon Adam Marshall MP (Minister for Western New South Wales)
- The Hon Shelly Hancock (Minister for Local Government)
- The Hon Mick Veitch MLC (Shadow Minister for Western New South Wales)
- Mr Greg Warren (Shadow Minister for Local Government)
- Mr Roy Butler MP (Member for Barwon)
- Mrs Helen Dalton MP (Member for Murray)

At the time that this report was prepared, confirmation has been received from the Hon Shelly Hancock MP, advising that she will be in attendance from 12:00pm to 12:30pm.

Attachments

1. SEGRA Practitioners Round table - Briefing Note



SEGRA 2019 Barooga Practitioners Round Table

Focusing regional and local actions to assess and manage climate change in the Far West Region of NSW

22 August 2019

Executive summary

SEGRA 2019 at Barooga provided an opportunity to bring together a critical mass of practitioners, researchers and administrators to initiate a proactive collaborative program to address community and commercial concerns over the risks arising from changing climatic conditions. Especially, the impacts of the prolonged drought on the rivers and wetlands of the Far West Region (FWR) of NSW.

The purposes of the PRT were to:

- Consolidate and review the messages and outputs from the MDB Forum *Optimising biophysical and socio-economic opportunities arising from changing environmental conditions in the Murray Darling Basin* of 19 August and Conference sessions.
- Scope the key challenges being confronted by Regional Local Government Authorities (LGAs) and the resources available to councils and communities to address them.
- Identify and agree a pathway forward being to:
 - protect and optimise the potential of regional ecosystem services
 - reduce the risks from changing environmental condition including extreme climatic variability
 - embed sustainability principles for the utilisation of natural resources and protect the livelihoods and lifestyles of people in the FWR.

Three key areas of focus were identified through the PRT process that the FWJO can support immediately. Each may have valuable, inter-connected flow-on effects for the FW Region. These project areas align with the FWJO *Key Statement of Strategic Regional Priorities*.

1. Fully consider the Menindee Wetlands Ramsar Nomination to optimise the economic, community and ecosystem services that can be delivered from the river and wetland system under changing environmental conditions by:

- managing catchments holistically
- realigning production landscapes so that they can still be economically utilised in the face of reduced rainfall, prolonged drought and extreme temperatures

2. Design a Far West Region Risk Assessment and Adaptation Plan to enhance understanding of the impacts of Climate Change in the FWR and identify the practical measures that can be taken to:

- reduce risks to human health, livelihoods and lifestyles
- safeguard natural assets and valued cultural systems
- protect infrastructure and essential services



3. Formulate a submission to the Increasing Resilience to Climate Change Grants Program (Round 3)
funding application process can be initiated by:

- gaining partner and community endorsement
- updating information on risks and adaptive responses at the town and settlement scale in collaboration with the Climate Change and Sustainability Division, NSW Department of Planning, Industry and Environment
- identifying realistic cost effective adaptive and mitigative measures that can be implemented with the resources available to regional Councils, institutions, industries and businesses and none-government organisations and community based bodies

FWJO will need to explore the potential Ramsar listings from a Federal environment department perspective while being that this will be a collaborative inter-government initiative. Realistically the proposal for Ramsar site listing will require a 'long haul' commitment by all parties to the process. Importantly, this process could help bring various community sectors together in pursuit of a common goal.

Broad based knowledge, history and significant practical expertise is available to guide and assist the FWJO in delivering these projects.

Recommendations and proposed actions from the Roundtable:

- 1: Fully consider the Menindee Wetlands Ramsar Nomination as a vehicle for establishing the Menindee Lakes as a recognised Wetlands cultural, economic and eco-systems asset.
 - a) Consider alternative structures and mechanisms to RAMSAR as an instrument to achieve the desired outcomes
 - b) Complete a Gap Analysis, Literature Review and Information Audit of existing data and information from previous submissions and proposals (Far West RDA)
 - c) Review and produce Options Paper and Business Case
- 2: Design a Far West Region Risk Assessment and Adaptation Plan.
 - d) Propose action to reduce the risk of further degradation.
- 3: Construct an IRCC Round 3 FWJO Region Wide Proposal in collaboration with member councils and NSW State Government

Mark A Forbes
CEO - FWJO

6.2 OUTSTANDING ACTIONS REPORT

File Number: RPT/19/863

Summary

The Chief Executive Officer will provide a report on outstanding actions raised at previous Board meeting, as recorded on the Outstanding Actions List. .

Recommendation

That the Board note the Chief Executive Officer's report in relation to the list of outstanding action items as at 15 September 2019.

Report Detail

The Chief Executive Officer will provide an update on outstanding actions raised at previous Board meeting, as recorded on the Outstanding Actions List. A copy of the Outstanding Action List is provided **under separate cover**.

Correspondence has been drafted advocating for Councils to be invited to the table to have a legislative voice where water decisions are concerned. A copy of the letter dated is provided **under separate cover** for discussion.

Attachments

Nil

6.3 REPORT FROM FWJO TOURISM PROJECTS COMMITTEE MEETING HELD 23 AUGUST 2019

File Number: RPT/19/860

Summary

A meeting of the FWJO Tourism Projects Committee was held on 23 August 2019. The following report details the outcomes from that meeting.

Recommendation

That the Board notes the Chief Executive Officer's report on the outcomes from the FWJO Tourism Projects Committee Meeting held on 23 August 2019.

Report Detail

At its meeting on the 23 August 2019 the FWJO Tourism Projects Committee made the following resolutions:

1. Committee Establishment and Terms of Reference

THE FWJO Board adopts the Terms of Reference subject to the following amendments:

(a) Item 2. Objective

First sentence to be removed

(b) Item 3. Role

Add another dot point: To ensure all projects meet funding guidelines as per Deed

(c) Item 4. Membership

Members to be personally identified by name and not by Council / Position.

2. Tourism Projects

(a) That each Council conducts an assessment of their nominated projects against the criteria of the funding deed;

(b) That the Committee will review the projects against the funding criteria at its next meeting on 19 September 2019;

The Minutes of the meeting are attached to this report and the Action Items List will be **provided under separate cover**, for the information of Board.

Attachments

1. FWJO Far West Joint Organisations / Tourism Committee Minutes - 23 August 2019



FWJO
Far West Joint
Organisation

FAR WEST JOINT ORGANISATION - TOURISM PROJECTS COMMITTEE MINUTES

23 AUGUST 2019

FAR WEST JOINT ORGANISATION - TOURISM PROJECTS COMMITTEE MINUTES 23
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FAR WEST JOINT ORGANISATION - TOURISM PROJECTS COMMITTEE MINUTES 23 AUGUST 2019

1 OPENING OF MEETING

The Chair opened the meeting at 12:30pm.

2 PRESENT

Ashley Albury (Chair)	Department of Premier and Cabinet (by Video conference)
Cr Allan Purtill	Mayor, Balranald Shire Council
Bob Stewart	Administrator, Central Darling Shire
Cr Darrea Turley	Mayor, Broken Hill City Council
Cr. Melisa Hederics	Mayor, Wentworth Shire Council
Mark Forbes	Far West Joint Organisation CEO

In Attendance

Cr Marion Brown	Broken Hill City Council
Anne Andrews	Broken Hill City Council
Cr. Tim Elstone	Wentworth Shire Council
Ken Ross	Wentworth Shire Council
Greg Hill	Central Darling Shire
James Roncon	Broken Hill City Council
Michael Kitzelmann	Balranald Shire Council

3 APOLOGIES

Keith Coates, Probity Advisory

Resolution

That the Board notes the apologies from Keith Coates.

Moved Bob Stewart , Seconded Cr Purtill

CARRIED

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Nil, this is the inaugural meeting.

5 DECLARATIONS OF PECUNIARY INTEREST AND CONFLICTS OF INTEREST

Nil

FAR WEST JOINT ORGANISATION - TOURISM PROJECTS COMMITTEE MINUTES 23 AUGUST 2019

6 REPORTS**6.1 COMMITTEE ESTABLISHMENT AND TERMS OF REFERENCE**

File Number: RPT/19/753

Summary

This meeting is the inaugural FWJO Tourism Projects Committee Meeting. The meeting process, Terms of Reference and expected outcomes are presented by the FWJO CEO for consideration.

Resolution

THE FWJO Board adopts the Terms of Reference subject to the following amendments:

1. Item 2. Objective
First sentence to be removed
2. Item 3. Role
Add another dot point: To ensure all projects meet funding guidelines as per Deed
3. Item 4. Membership
Members to be personally identified by name and not by Council / Position.

Moved: Cr Hederics Seconded: Cr Purtill**CARRIED****6.2 TOURSIM PROJECTS**

File Number: RPT/19/756

Summary

The CEO, Mark Forbes, provided a presentation identifying proposed tourism projects from each LGA region.

Resolution

- (a) That each Council conducts an assessment of their nominated projects against the criteria of the funding deed;
- (b) That the Committee will review the projects against the funding criteria at its next meeting on 19 September 2019;

Moved: Bob Stewart Seconded: Cr Alan Purtill**CARRIED****7 NEXT MEETING**

19 September 2019 in Sydney.

8 CLOSURE

The meeting was declared closed at 1:50pm.

**6.4 REPORT FROM FWJO ENGINEERING AND TRANSPORT COMMITTEE MEETING
HELD 30 AUGUST 2019**

File Number: RPT/19/862

Summary

A meeting of the FWJO Engineering and Transport Committee was held on 30 August 2019. The following report details the outcomes from that meeting. No recommendations were made to the Board for resolution. The following report is provided for the Board's information.

Recommendation

That the Board notes the Chief Executive Officer's report from the FWJO Engineering and Transport Committee

Report Detail

At its meeting on the 30 August 2019, the FWJO Engineering and Transport Committee did not make any recommendations were made to the Board for resolution.

The Minutes of the meeting are attached to this report and the Action Items List will be **provided under separate cover**, for the information of Board.

Attachments

1. Minutes - Far West Joint Organisation - Engineering and Transport Committee 30 August 2019



FAR WEST JOINT ORGANISATION – ENGINEERING & TRANSPORT COMMITTEE MINUTES

30 AUGUST 2019

FWJO – ENGINEERING & TRANSPORT COMMITTEE MINUTES

30 AUGUST 2019

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9	CLOSURE	5

FWJO – ENGINEERING & TRANSPORT COMMITTEE MINUTES**30 AUGUST 2019**

1 OPENING OF MEETING

The meeting opened at 10:00am

2 PRESENT

Mark Forbes
Geoff Gunn
Ray Davy
Navis Rajkumari
Reece Wilson

Far West Joint Organisation CEO
Wentworth Shire Council
Balranald Shire Council
Broken Hill City Council
Central Darling Shire

3 APOLOGIES

Nil

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

As this is the inaugural meeting of the FWJO Engineering and Transport Committee there are no previous minutes to be confirmed

5 DECLARATIONS OF PECUNIARY INTEREST AND CONFLICTS OF INTEREST

Nil

6 REPORTS**6.1 CHIEF EXECUTIVE OFFICER'S BRIEFING**

File Number: RPT/19/794

Summary

The Chief Executive Officer provided a brief overview of the committee's purpose and desired outcomes.

Recommendation:

- (a) That the committee invite Gavin Priestly, Department of State Government, Public Works to attend future meetings
- (b) That the Terms of Reference be amended to include a Joint Resource sharing and asset management collaboration agreement and define the clear objectives and role of the Committee
- (c) That Ray Day will produce the Asset Management Collaboration Agreement

FWJO – ENGINEERING & TRANSPORT COMMITTEE MINUTES

30 AUGUST 2019

6.2 COLLABORATION WITH FAR NORTHWEST JO (FNWJO)

File Number: RPT/19/795

Summary

An invitation to form a collaborative subcommittee has been sent to the FNWJO to collaborate on producing a combined analysis of transport linkages. The outcome will be known after FNWJO next Board meeting.

Recommendation

That the committee note the contents of the Chief Executive Officer's report.

6.3 FUNDING AND PROJECT MANAGEMENT

File Number: RPT/19/796

Summary

Verbal report was provided by Chief Executive Officer

Recommendation

That the CEO formulate a scoping RFP per Deed Agreement for approval and upload into the through Local Government Procurement Portal

6.4 REGIONAL STRATEGIC TRANSPORT PLAN

File Number: RPT/19/797

Summary

Verbal report was provided by Chief Executive Officer regarding formatting and scope of work

Recommendation

That the CEO produce a Regional Transport Linkages Scoping Document as per the Deed Agreement

6.5 PUBLIC WORKS FUNDING STREAM

File Number: RPT/19/798

Summary

Verbal report to be provided by Chief Executive Officer

FWJO – ENGINEERING & TRANSPORT COMMITTEE MINUTES

30 AUGUST 2019

- (a) In terms of public works, the funding criteria states the funding is to be used for procurement of business case and project management services
- (b) Gavin Priestly has offered the services of State Government to assist with quantifying and scoping each project to ensure it is costed correctly

Recommendation

That projects are suggested and included in a regional Public Works Requirement List to scope RFP according to the Deed Agreement

6.6 OPERATIONAL COLLABORATION

File Number: RPT/19/799

Summary

Verbal report to be provided by Chief Executive Officer

Recommendation

That the committee note the Chief Executive Officer's report

6.7 COMMUNICATION

File Number: RPT/19/800

Summary

Verbal report to be provided by Chief Executive Office to address communication protocols, video conferencing, admin support etc

Recommendation

That the committee note the Chief Executive Officer's report

7 OTHER BUSINESS

File Number: RPT/19/801

Summary

There were no questions and other business raised without notice.

8 NEXT MEETING

Next meeting: it was agreed that the next meeting will be at Buronga on 8 October, 11am to 1pm

FWJO – ENGINEERING & TRANSPORT COMMITTEE MINUTES

30 AUGUST 2019

9 CLOSURE

The meeting was declared closed at 12:00pm.

6.5 STATEMENT OF STRATEGIC REGIONAL PRIORITIES

File Number: RPT/19/861

Summary

A draft Statement of Strategic Regional Priorities was presented for the Board's consideration on 23 August 2019. The final document is now presented for adoption by the Board.

Recommendation

That the board adopts the Statement of Strategic Regional Priorities as presented.

Report Detail

A draft Statement of Strategic Regional Priorities was presented for the Board's consideration on 23 August 2019 when it was resolved:

That the board adopts the Statement of Strategic Regional Priorities, subject to the following:

1. That Advocacy and Leadership be included under the overarching behaviors; and
2. That the Board has the option to review and amend the document in the future

The final Statement of Strategic Regional Priorities, with the requested changes as per the resolution above, is attached and presented for adoption by the Board.

Attachments

1. FINAL - Statement of Strategic Regional Priorities - FWJO



The Shire on Two Rivers



Balranald Shire Council

Statement of Strategic Regional Priorities



2019 – 2022

Version 6 – August 2019

Stronger Together

Wentworth Shire

Broken Hill City

Central Darling Shire

Balranald Shire

Statement of Strategic Regional Priorities

2019 – 2022



Acknowledgements

The members of Far West Joint Organisation would like to acknowledge and thank all those that have contributed to, and assisted with the development of the Statement of Regional Priorities, including:

- Council Mayors and Far West Joint Organisation Board.
- General Managers and Council Managers
- Chief Executive Officer, Joint Organisation – Mark Forbes

The Plan was developed with assistance of Donna Galvin Consulting, galvinassoc@outlook.com

Member council representatives:

Council	Mayor	Deputy Mayor	General Manager
Balranald Shire Council council@balranald.nsw.gov.au	Cr Alan Purtill	Cr Leigh Byron	Mr Michael Kitzelmann
Broken Hill Council council@brokenhill.nsw.gov.au	Cr Darrea Turley	Cr Marion Browne	Mr James Roncon
Central Darling Shire Council council@centraldarling.nsw.gov.au	Mr Bob Stewart (Administrator)	N/A	Mr Greg Hill
Wentworth Shire Council council@wentworth.nsw.gov.au	Cr Melisa Hederics	Cr Tim Elstone	Mr Ken Ross

Chair of the Joint Organisation Board is Councillor Melisa Hederics.

Statement of Strategic Regional Priorities
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About the Far West Joint Organisation

Membership

The Far West Joint Organisation (FWJO) was proclaimed under the *Local Government Act 1993* in May 2018 with the Inaugural Board Meeting held on 26 July 2018 in Broken Hill. Membership of the Organisation is voluntary. Current Member Councils are Balranald Shire, Broken Hill City, Central Darling Shire and Wentworth Shire.

The FWJO Board comprises the Mayors of the Member Councils (the voting members), as well the NSW Government, represented by a nominee of the Secretary of the Department of Premier and Cabinet (DPC), the Office of Local Government (OLG) Director Western Region (a non-voting member) and the General Managers of the Member Councils (also non-voting members). The Board is supported by an Executive Officer.

Purpose

Joint Organisations (JOs) are Legal Entities established by the NSW Government to work across traditional council boundaries. JOs aim to transform the way that the NSW Government and Local Councils work together to collaborate, plan, set priorities and deliver projects on a regional scale across the State.

The principle functions of the FWJO are:

Strategic Planning:

Establish strategic regional priorities within the Joint Organisation Area and be an advocate for the development or implementation of Key Strategic Regional Priorities.

Leadership and Advocacy:

Provide regional leadership for communities in the Joint Organisation Area and be an advocate for strategic regional priorities.

Intergovernmental Collaboration:

Identify, establish and strengthen those key partnerships in order to ensure intergovernmental alignment on matters relating to the FWJO.

In addition, the FWJO will also aim to strengthen its Member Councils by providing support for their respective operations.

Our vision and principles

Our Vision

Founded on a strong connection to our people and places, enabling vibrant regional futures through collaborative and effective leadership

Our Principles

The JO Board members pledge to the following principles.

We will: -

- Work collaboratively
- Have respect for all member councils and have good governance frameworks
- Think regionally and focus on strategic visions for the region whilst supporting the sustainability of individual communities and council areas
- Work with other key partners e.g. state and federal, community
- Make informed decisions based on sound risk and financial assessment
- Apply sound project methodology to managing large projects for the region ensuring capability to deliver on time and in budget

About the far west region

The Far West region covers an area of over 100,000 km² classified entirely as Remote and Very Remote Australia. Central Darling Shire is the largest council by land area but has the lowest population ratio for the State.

Member Council	Population	Land Area (sq.km)	ATSI Population (AS%)	Unemployment Rate (%)	Avg. Household Income (\$)
Balranald	2,340	21,700	7%	5.30%	\$710
Broken Hill	17,734	170	8.50%	6.20%	\$830
Central Darling	1,837	53,511	39.60%	11.20%	\$554
Wentworth	7,042	26,000	9.60%	6.10%	\$692
JO Average/total	28,953	101,381	11%	6%	\$769

(source: Australian Bureau Statistics www.abs.gov.au)

The Far West region contributes over A\$2 billion to the NSW economy in gross value added, with 23% from mining and a further 18% from agribusiness. The Far West's population approaching 30,000 is largely employed in agriculture and services.

With over 30% of NSW territory, the Far West is the largest JO geographically. Irrigated farming is rapidly diversifying agribusiness and food manufacturing, supported by key water security projects.

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The region is strategically placed at the crossroads of Australia's largest state economies of NSW, Victoria, Queensland and South Australia.

While mining and agribusiness are the largest contributors to Regional Economic Output, renewable energy, particularly solar and wind, is already rapidly developing. Tourism visitor numbers have increased 4.0% annually since 2009-10, with expenditure increasing 9.8% annually in the same period to A\$369 million in 2016-17 (refer [Destination NSW](#)). Tourism growth is supported by the region's natural heritage, national parks and rich Aboriginal culture and artefacts. The Far West has the highest Aboriginal population per capita in NSW giving the region a unique cultural and historical identity.

(source: www.investregional.nsw.gov.au/regions/far-west/)

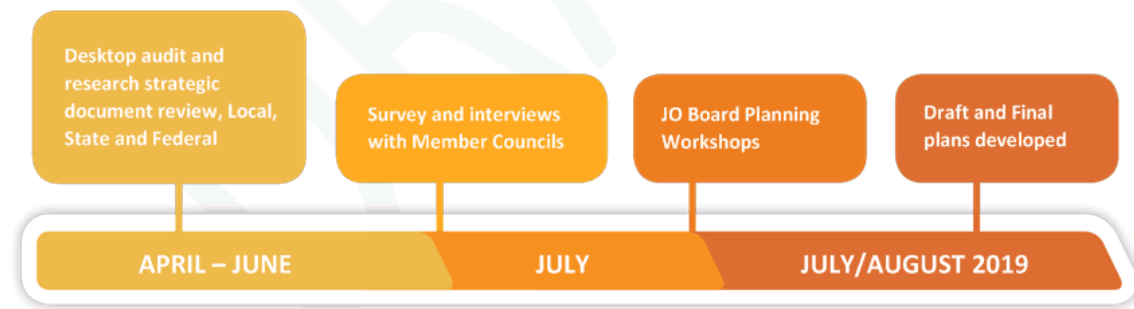
Developing the regional priorities plan

The Far West Joint Organisation commenced the development of their Statement of Regional Priorities in March 2019 with the final plan adopted by the Joint Organisation Board on:

(23 August 2019 - TBC)

Input from Member Councils was pivotal in developing a list of priorities, strategies and actions that represented the wide region of the Far West Joint Organisation. Councils participated in an online survey and one-on-one interviews to identify both their Local and Regional priorities, challenges and opportunities. A desk top audit of relevant plans and documents from all levels of government was completed to ensure that this plan integrates with and is aligned to the priorities of the NSW State Plan.

The consultation process culminated in a workshop attended by the Mayors and General Managers of the Member Councils, NSW State Agency representative and Joint Organisation staff in July 2019. Final draft was then developed, and any additional input received prior to finalising the adopted plan.



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Collaboration and partnerships

The delivery of the regional priorities will be dependent on the collaboration of member councils and other key partners and stakeholders including:

LOCAL/REGIONAL	STATE	FEDERAL
Community residents	Local Member	Federal Member
Far North West JO	Regional Leadership Executive	Department Infrastructure and Local Government
Regional Development Australia	Regional Economic Subcommittee	Regional Development Australia:
Murray and Far West	Water NSW	(Various)
Murdi Paaki Regional Assembly	Health, Education, Planning, Infrastructure, Trade and Investment	
NSW Farmers Federation	NSW Premiers Department	Murray Darling Basin Authority
	Tourism NSW	
	Destination NSW, Country Outback & Riverina NSW	
	Local Land Services	
	Cross boarder collaboration	
	Various State Government Departments:	
	<ul style="list-style-type: none"> • Office of Local Government • Premier and Cabinet • Roads and Maritime Services 	

Regional priorities

Through detailed analysis and consultation three Regional Priorities have emerged which describe the vision of the Region will look like. Strategies and actions have been developed that aim to deliver this Regional Vision.



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Three priority areas have been identified:

Stronger Together		
Proactivity	Prosperity	Sustainability
<ul style="list-style-type: none"> • Accessible and quality education and training opportunities • Community well-being • Transport Infrastructure • Energy Security • Emergency Management and Disaster Management, Resilience and Recovery • Leading the FWJO and its members towards the stated vision and speaking for and advocating for action that delivers that vision on behalf of FWJO members. 	<ul style="list-style-type: none"> • Economic growth and job creation • Investment in the Region • Engage with State and Federal Government to attract and develop Space Investment into the Region • Develop a FWJO investment attraction strategy (regional, national, foreign) culminating in Regional Prospectus highlighting specific industries and investment opportunities • Improved awareness, preservation and promotion of environmental and cultural tourism attractions and values and development and maintenance of key infrastructure to facilitate our tourism industry • Embrace innovations in digital connectivity and access, addressing Black Spots where possible • Identify and develop Centres for Excellence across the Region 	<ul style="list-style-type: none"> • Food and Water Security • Sustainable River and Wetland Systems and Infrastructure • Investigate and monitor the impacts of Climate Change manifesting in a Region Wide Risk Assessment and Adaptation Plan

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Stronger together

The FWJO was formed in 2018, with the Chief Executive Officer engaged in January 2019.

The geographic size of the Region presents challenges for the Member Councils, and indeed State and Federal partners coming together in a collaborative way to identify Regional Priorities and agree on which priorities and actions the FWJO should focus on to maximise its strategic leverage and effect on Regional issues.

The philosophy of the FWJO model is to **apply a Place-Based Regional approach and the collective synergy** of like-minded and neighbouring Councils to work together for the benefit of the overall Region. Supported by the NSW State Government the FWJO can act as a central point of contact, a conduit and gateway for the very many State, Federal and private stakeholders and partners with interests in ensuring sustainability and growth within the Region.

For Rural and Remote Councils, the FWJO could also act as a service provider, or shared service provider in operational areas where Councils find difficult to fill due to capacity, budget and local skills challenges.

STRATEGIES	ACTION	PERFORMANCE MEASURES	TIMING
Funding and resourcing the Far West Joint Organisation	Budget is formulated by the CEO, presented and considered by the Board	Annual operating budget approved by Board	Annual
	Funding provided to the JO includes Project Management costs retained by FWJO as an Administration Fee	Framework agreed	Ongoing
	The Business Model of Joint Organisations in NSW is developed to such a point that the enterprise model is self-sustaining and profitable. This will occur in collaboration with State Government	By June 2020	Agreed and Reviewed Annually
	The FWJO is resourced by Personnel from Member Councils at a contract fee, back to the Council. Key staff are identified for a specific role and engaged through a Service Level Agreement with an individual Council	July 2019	Ongoing
Collaboration between Member Councils and State Government	Specialist technical groups and Sub-Committees are formed from within the Member Councils for the purpose of sharing information, expertise, practices and resources: e.g. Engineering and Tourism.	Examples of collaboration Regular meetings/contact within specialist groups	Ongoing
	State Government representatives participate in Board meetings and CEO maintains regular networks with stakeholders	Bi-Monthly Board meetings and Examples of collaboration	Ongoing

Version 6 – August 2019

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The FWJO as a Shared Service Model to Member Councils	Consideration is given to identifying opportunities for sharing expertise, knowledge and resources across the Member Councils.	Analysis completed on opportunities, costs, frameworks and governance arrangements	2020 onwards
The FWJO is committed to supporting, protecting and promoting Regional Aboriginal services, business and consultation processes for their community.	Support aboriginal people, in their: Spiritual, social and emotional and physical wellbeing. Citizenship and political engagement Culture of success Economic independence and sustainability Integrated service delivery Devolved decision making and community autonomy	Engagement and consultation regularly with aboriginal organisations. Advocate for aboriginal people in decision making processes for regional strategies.	Ongoing

Proactivity

The Far West Region is one of the largest combined local government areas in NSW with a land area greater than that of the whole of the state of Tasmania. The townships and communities are spread over a wide area and distances between townships and to service centres present daily challenges to residents and business.

Access to quality health, aged care and education/training services are priorities for all the member Councils and there may be opportunity for joint partnerships and advocacy to ensure service providers are supported and prosper in the communities.

STRATEGIES	ACTIONS	PERFORMANCE MEASURES	TIMING
Accessible and quality education and training opportunities	Facilitate opportunities with all levels of government and regional partners for investment into the provision of health and aged care services		Ongoing
	Facilitate opportunities with government and partners for investment into the provision of higher education and training services	HE Participation across the Region, quantified and a plan to improve engagement in place	July 2020

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	Attract Flight Training School (s) to the Region	Flight Training Investment achieved, Regional opportunities for training presented	July 2021
Community Well-being	Facilitate opportunities with Government and partners for investment into the provision of community services, health and aged care services		Ongoing
	Complete a Regional Public Works Infrastructure audit and plan for funding applications to address	Plan completed and project report provided	July 2020
Transport Infrastructure	Lobby at all levels of Government for funding for the maintenance and improvement of the Regional Transport Networks		Ongoing
	Complete a Regional Transport Network audit and plan (not limited to road networks – including all transport infrastructure such as air, train)	Plan completed and project report provided	July 2020
	Undertake concept planning for sealing of Transport Networks to allow for Triple Road Train Freight and opportunities for Warehousing and Logistics Hubs	Agreement and funding secured	July 2020
	Undertake concept planning for expansion of Broken Hill Airport and investigate the potential for creation of Pilot School		
Energy Security	Work with FWJO members and other stakeholders, and lobby providers for Regional secure and cost-effective energy services and infrastructure		Ongoing
Emergency Management	Work collaboratively on Regional Emergency Management – to manage and mitigate risks		Ongoing

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Prosperity

All Member Councils have Strategic Priorities for their Local Government area for increasing their population, and with a specific focus on growing employment and business opportunities. Sustainable healthy communities need growth opportunities and attractive reasons for people to stay or move to the area.

The Region offers a different lifestyle and can leverage the uniqueness of the area to attract new residents, Migrants and visitors. Tourism and cultural heritage can contribute significantly to the economy of the Region.

The application and integration of technologies plays a vital role in enhancing the capability and growth of many sectors, including tourism, agriculture, environmental management and the renewables, it is essential to communications and supports community wellbeing, Skilled Migrant attraction and Investment Attraction.

Innovation is an essential ingredient at the heart of great Economic Development outcomes, which are often leveraged by technology and always incorporating intelligent strategic action.

STRATEGIES	ACTIONS	PERFORMANCE MEASURES	TIMING
Economic growth and job creation	Work with stakeholders to complete a Place-Based Regional research project, focussed on Economic Strategy, Job Creation, Community and a skills Gap Analysis, and identifying opportunities where the FWJO can influence sustainable economic growth	Analysis completed and economic strategies developed	July 2020
Investment in the Region	Work with stakeholders to develop a Regional Investment Strategy and Prospectus.	Plan completed	EOFY 2020/21
	Engage with State and Federal Government to attract investment and develop new industry opportunities such as attracting Space Industry interest and Investment to Region.		
Digital Connectivity and Access	Facilitate opportunities with Government and partners for investment into the provision of fast, reliable Telecommunications, addressing where possible the challenge of Black Spots	Examples of advocacy Tangible Results in terms of Digital Coverage	ongoing

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Improved Tourism attractions, signage and infrastructure, with culture and heritage protected and valued	Improve current, or create new Tourism infrastructure and/or events to attract visitors utilising State support and funding	Local program developed and approved by Tourism Committee	2019/20
	Regional signage plan and program developed, and signs established	Plan completed and signs in place	2020

Sustainability

The Far West Region is part of the Murray Darling Basin River system and the Menindee Lakes situation in 2019 highlighted the complexity and fragility of this important natural river and wetland system. The FWJO acknowledges the multi service, government and local partnerships that are involved in finding solutions and has an opportunity to consider what influence the FWJO can have in relation to this.

The natural environment has eco-tourism opportunities, and there are significant indigenous sites of cultural importance.

STRATEGIES	ACTION	PERFORMANCE MEASURES	TIMING
Food and Water Security	Menindee Lakes RAMSAR initiative is supported by the FWJO	Scoping and planning completed Project recommenced	Sept 2019 2020
	To facilitate opportunities with Government and partners to ensure regional water security and healthy River Systems	Examples of advocacy	Ongoing
Local Water Security	Member Councils identify local water security strategies and work collaboratively to access funding for water security measures	Individual Council plans completed Regional Plan developed Examples of advocacy	July 2020
Action to address the impacts of Climate Change	Understand and quantify the threat of Climate Change in the Far West, and through engagement with expert parties, understand what is possible to achieve, lobby and advocate for that action.	Convene a Regional Practitioners Round Table Forum to explore options, and design a plan Complete an up to	June 2020

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	<p>Complete a Region wide Application for the Increasing Resilience to Climate Change Grants Program (Round 3) as the FWJO</p> <p>Collaborate and engage with key stakeholders and partners to influence action and outcomes to address the impacts of Climate Change</p>	<p>date Region Wide Climate Change Risk Assessment as per ISO 3100</p> <p>Application Submitted</p>	<p>By: July 2020</p>
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Desktop audit of relevant plans, programs, reports list

The following documents were reviewed as part of the development of this Regional Strategic Priorities plan to identify the linkages and other projects, programs or initiatives.

Local/Regional:

<http://www.balranald.nsw.gov.au/wp-content/uploads/2014/03/FINAL-Community-Strategic-Plan-2027.pdf>

<https://www.brokenhill.nsw.gov.au/files/assets/public/documents/ipampr-strategic-plans/broken-hill-2033-community-strategic-plan-2017-adopted-26-april-2017.pdf>

<http://www.centraldarling.nsw.gov.au/f.ashx/Documents/Community-Strategic-Plan-2017-2027.pdf>

<file:///G:/My%20Drive/OROC/Far%20West/council%20plans/wentworth%20-Community-Strategic-Plan-FINAL.pdf>

<https://lovethefarwest.com.au/>

<https://www.brokenhill.nsw.gov.au/Council/Economic-Development/Broken-Hill-A-Blueprint-%e2%80%93-Advocating-For-Our-Future>

Tourism:

https://riverinamurray.com.au/app/uploads/2019/06/Riverina_Murray_DMP_April_2018_DigitalLQ.2.pdf

Water Sharing, Security and Environments:

https://www.industry.nsw.gov.au/_data/assets/pdf_file/0006/166866/murrumbidgee-unreg-alluvial-background.pdf

https://www.industry.nsw.gov.au/_data/assets/pdf_file/0007/145393/Lachlan.pdf

<https://www.mdba.gov.au/sites/default/files/pubs/ecological-needs-low-flows-barwon-darling.pdf>

NSW State Government:

NSW Regional Development Framework – Department of Industry

<https://www.nsw.gov.au/improving-nsw/regional-nsw/regional-development-framework/>

<https://static.nsw.gov.au/nsw-gov-au/1520212431/Making-it-Happen-in-the-Regions-Regional-Development-Framework.pdf>

<https://www.dpc.nsw.gov.au/assets/dpc-nsw-gov-au/REDS/1309a7d87b/Far-West-REDS.pdf>

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Premiers Priorities

<https://www.nsw.gov.au/improving-nsw/premiers-priorities>

Regional Growth Fund

<https://regional.gov.au/regional/programs/regional-growth-fund.aspx>

Invest NSW – Department

<https://www.investregional.nsw.gov.au/regions/far-west/>

NSW Joint Organisations 'Working together for regional communities' www.olg.nsw.gov.au

Western Region Economic Development Strategy (REDs)

Draft Far West Regional Plan – Dept Planning and Environment

<https://www.planning.nsw.gov.au/Plans-for-your-area/Regional-Plans/Far-West/Far-West-Regional-Plan>

<https://www.planning.nsw.gov.au/-/media/Files/DPE/Plans-and-policies/far-west-regional-plan-08-2017.pdf>

<https://rdafarwestnsw.org.au/wp-content/uploads/2015/03/Far-West-Regional-Action-Plan-NSW-2021.pdf>

<https://www.rdamurray.org.au/assets/pdfs/RDA-plan.pdf?>

<https://www.investregional.nsw.gov.au/>

<https://majorprojects.affinitylive.com/public/f9f5f73110f7c790118b185043f70d74/Draft%20Far%20West%20Regional%20Plan.pdf>

Federal Government:

2016 ABS data www.abs.gov.au

Murray Darling Basin Plan www.mdba.gov.au/basin-plan-roll-out/

6.6 JOINT ORGANISATION CAPACITY BUILDING FUND GUIDELINES

File Number: RPT/19/865

Summary

The Joint Organisation Capacity Building Fund has been established by the NSW Government to support JOs in developing their ongoing sustainability. The Joint Organisation Capacity Building Funds must be spent on activities and projects specifically designed to improve the sustainability of a JO.

Recommendation

That the board authorizes the CEO to further pursue the proposal for a collaborative project with FNWJO so that a formal proposal can be presented to the Board for consideration and adoption.

Report Detail

The Joint Organisation Capacity Building Fund has been established by the NSW Government to support JOs in developing their ongoing sustainability.

Available Funding

The Joint Organisation Capacity Building Fund provides a \$150,000 per JO to be spent on activities and projects specifically designed to improve the sustainability of a JO in one or more areas.

Ash Albury from the Office of Local Government will brief the Board in relation to a proposal for a collaborative project with FNWJO.

A copy of the funding guidelines are attached for reference.

Attachments

1. Joint Organisation Capacity Building Fund Guidelines



Office of
Local Government

Office of Local Government

JOINT ORGANISATION CAPACITY BUILDING FUND GUIDELINES



AUGUST 2019

ACCESS TO SERVICES

The Office of Local Government is located at:

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Monday to Friday

9.00am to 5.00pm

(Special arrangements may be made if these hours are unsuitable)

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Background

Joint organisations (JOs) provide a more structured, permanent way for local councils, State agencies and other interested groups to collaborate. By combining resources and focussing on the unique challenges and strengths of their region, JO members can drive better outcomes for local communities.

When proclaimed in 2018, the NSW Government provided JOs with initial establishment funding of \$300,000 to assist with the development of the organisation, and many JOs have sourced additional funding through council membership fees and grant funding.

Joint organisations are at different stages regarding their ability to identify opportunities for future sustainability, and deliver programs to and projects their regional communities.

Purpose of the Capacity Building Fund

The Joint Organisation Capacity Building Fund has been established by the NSW Government to support JOs in developing their ongoing sustainability. The Joint Organisation Capacity Building Funds must be spent on activities and projects specifically designed to improve the sustainability of a JO.

Available Funding

The Joint Organisation Capacity Building Fund provides a one off total of \$1,950,000 (\$150,000 per JO) and is available to all JOs proclaimed in 2018.

How the Joint Organisation Capacity Building Fund can be spent

Joint Organisation Capacity Building Funds must be spent on activities and projects specifically designed to improve the sustainability of a JO in one or more areas.

Activities may include but are not limited to:

- Program design
- Program promotion
- Program prioritisation (EoI process and business case development)
- Funding application assessments
- Contract management
- Project management
- Project and program delivery
- Funding/project acquittal
- Program evaluation.

Any funding shortfall or funding for ongoing operational activity will be funded by the JO.

JOs are responsible for implementing projects, consistent with these guidelines.

Criteria for selecting projects

JOs must use the funding to deliver specific outcomes in relation to one or more of the capacity areas noted above, and address one or more of the JOs strategic priorities.

JOs will submit a proposal for a project which addresses these guidelines. The project and agreed outcomes will be agreed between the JO, Office of Local Government and Regional Directors of Regional NSW (former DPC Regional Directors) following an approved assessment process.

Projects must meet the following criteria:

- Address one or more of a JOs strategic regional priorities
- Deliver measurable outcomes
- Demonstrate commitment from member councils to provide in kind support in the development and or implementation of the project/s
- Contribute to a JO Business plan demonstrating ongoing financial sustainability.

Ineligible activities

The Joint Organisation Capacity Building Fund is not to be used for capital expenditure or operational costs, or activities which could be considered as “business as usual”.

Accountability and acquittal of funds

JOs will be responsible for the effective governance of the Joint Organisation Capacity Building Funding and will be required to use a project management framework that supports the delivery of projects.

The Joint Organisation Capacity Building Fund is to be spent or committed by 30 December 2020 and all funding must be acquitted before 30 June 2021.

JOs will be accountable for the expenditure of the Joint Organisation Capacity Building Fund in accordance with these guidelines, which require the following:

- The Office of Local Government (OLG) will prepare a funding agreement to provide funding under the Joint Organisation Capacity Building Fund to JOs, including agreement to participate in the assessment process and undertake the projects jointly identified during that process.
- On signing of the funding agreement and submission of an invoice, the OLG will provide the funds to JOs.
- By September 2019, JOs are to notify the OLG of their plan for delivering the projects under the Joint Organisation Capacity Building Fund. Notification is to include information on governance arrangements, including costings, timeframes (including major delivery milestones) and expected benefits. JOs are to advise OLG of any changes to the delivery plan.
- Any interest received from the investment of the funds is to be added to the balance of the fund.

Acknowledgement

The funding agreement will specify that funding is conditional on agreement to the Funding Acknowledgment Guidelines for Recipients of NSW Government Grants which can be found at <https://communications.dpc.nsw.gov.au/assets/dpc-nsw-gov-au/files/Communications-and-Engagement/fa6fd6d77a/Funding-Acknowledgement-Guidelines-for-Recipients-of-NSW-Government-Grants.pdf>

In particular, each JO will need to abide by the following:

- Ensure that all public statements relating to the Project or the Grant Funding acknowledge the provision of the funding by the NSW Government.
- Acknowledge the NSW Government's contribution in any written material in relation to the project and in any permanent signage in relation to any projects funded.
- Use the NSW Government logo in accordance with the NSW Government Style guide in any publicity provisions of any kind (including any brochures, signage, advertising and invitations).

Timeframes

The Joint Organisation Capacity Building Fund is to be spent or committed by 30 December 2020 and all funding must be acquitted before 30 June 2021.

The JO is to notify the OLG at the earliest time if it will be unable to meet these timeframes. Extensions will be considered on a case-by-case basis.

Contacts

Each JO's nominated OLG Council Engagement Manager is available to provide advice on the Joint Organisation Capacity Building Fund.

7 NEXT MEETING

8 CLOSURE